

**MINUTES OF MEETING HELD AT KNIGHTLOW PRIMARY SCHOOL
ON MONDAY 8th OCTOBER 2007 (07/10)**

Present: Cllr Simmonds Cllr Smith Cllr Galsworthy
Cllr Braithwaite Cllr Davenport Cllr Sparrow
Pat Armstrong Rob Kennedy 3 Residents

1. Apologies – Cllr Marson, B Cllr Ravenhall, B Cllr Shields, B Cllr Davenport.

2. Approval of Minutes of Meeting held on 10th September 2007

The Chairman signed the Minutes as a true record.

3. Public Discussion - none.

4. Declarations of Interest

4.1 Cllr Smith declared a personal interest regarding CEMEX and Wolston Fields Farm.

5. Councillor Collett

5.1 Cllr Collett asked for feedback on Fosse Way – Parish Council reported that traffic is slowing. Roundabout would work better if a hump and not flat. Signs warning of roundabout are poor. Vehicle activated sign still saying 40mph. A pedestrian crossing is needed for residents and school crossing patrol. Cllr Collett agreed to report this feedback to the County Council.

Action/Clerk Ask County Council representative to attend next meeting.

5.2 The Western Relief Road is progressing in front of schedule. Re-negotiation of lorry routes will be needed.

5.3 Cllr Sapwell reported that the A45 road closure signs are unclear.

5.4 Cllr Sapwell reported that the drains in Plott Lane are now so packed with silt and debris that there is no drainage at all. Cllr Collett agreed to action.

6. Bus Shelter Painting Project

The Parish Council was extremely impressed with the design brought to the meeting by Sybil Grinnell. An initial cheque for £150.00 was approved for the purchase of materials.

7. Memorial Garden

Rob Kennedy reported that this scheme has been divided into 2 phases. Phase 1 will be the main access road from Plott Lane to the paddock. The health & safety preparation work is being done prior to going out to tender to 5 contractors. It is hoped that the Committee will be ready to appoint by the end of October with work commencing in November. Phase 2 will be the planting and softer issues.

An exhibition was held in the village hall on 8th September. Funding received so far will cover the cost of the access road. Essentially the spoil will go and not be retained for the site.

Action/Clerk Defer installation of the barrier gate.

8. Reports & Correspondence for Further Discussion

8.1 A gentleman from The Lighting Maintenance & Relamping Company asked to be tendered for installation of the Christmas lights.

Action/Clerk Obtain quotes for next meeting.

8.2 RBC strategic housing land availability assessment – no response required.

8.3 Hands Off St Cross petition – Cllrs free to sign a petition if they wish.

8.4 RBC local development framework core strategy issues discussion paper – Cllr Sparrow to look at.

8.5 Allotment letter from Dr Rees – cannot be sold. New residents would have to join waiting list.

Action/Clerk Respond asking that allotment be clearly defined.

8.6 Cllr Braithwaite reported that tree roots on School Lane are a hazard.

Action/Clerk Request action from Paul Cowley, WCC.

8.7 Bench for School Lane – nothing received.

Action Clerk Send tenders again.

8.8 Cast iron bollards – the contractor is liaising with Pat. To be installed soon.

8.9 Overhanging shrubs on School Lane – Pat to cut back.

9. Reports & Correspondence for Information

9.1 Police crime report September 2007.

9.2 NALC guidance – the smoking ban, England

9.3 NALC guidance – public participation at parish council meetings.

9.4 Quarterly budget statement

Action/Clerk Obtain play equipment catalogues for next meeting.

9.5 Quarterly grants record.

10. Payments Authorised

10.1 P Armstrong – wages & out of pocket expenses	£334.32
10.2 WALC Rugby Area Committee – S137 donation	£25.00
10.3 ABB Ltd – supply & install 10 hockey stick streetlights	£4230.00
10.4 ABB Ltd – quarterly streetlight maintenance	£400.55
10.5 Mrs L Joyce – school crossing patrol retainer	£80.00
10.6 S L Ginnell – bus shelter project materials	£150.00

Action/Clerk Establish from WCC the recommended scp retainer

11. Planning Applications

11.1 9 School Lane – RBC planning permission notice.

11.2 Fosse Farm, Fosse Way – RBC planning permission notice.

11.3 7 Knob Hill – RBC planning permission notice.

11.4 10 Rugby Lane – RBC planning permission notice.

11.5 1 Fosse Way – planning application (PC agreed no objection, form already sent).

The meeting closed at 9.00pm.